



## **THE BRIAN W. HUTCHISON GENEALOGICAL SCHOLARSHIP**

### **Purpose of scholarship**

The purpose of the scholarship is to provide funding for the winning candidate to pursue serious study in the field of genealogy at a recognized institution.

### **Eligibility**

All residents of Canada are eligible, except for current members of the Scholarship Committee.

### **Selection criteria**

- The application must be completed in full and mailed before the deadline.
- Candidates will be judged on their proposed course of study as well as on the quality of a four-generation genealogy and a short essay, as judged by the Scholarship Committee.

### **Conditions of award**

- The winning candidate will receive an amount up to \$500 toward the cost of genealogical courses (tuition, books) at a recognized institution.
- The award will be remitted upon presentation of receipts for the above costs.
- If there is no acceptable candidate in any given year, the scholarship will not be awarded.

### **Submission of applications**

- Candidates are responsible to ensure applications are date stamped by Canada Post before 31 December of the current submission year, and the winner will be announced in May the following year.
- Submit applications by post (NOT by courier) to:  
The Brian W. Hutchison Scholarship Committee  
c/o The Alberta Family Histories Society  
712-16 Avenue N.W.  
Calgary, Alberta, Canada T2M 0J8.
- You are encouraged to keep a copy of your application and attachments, which will not be returned.
- Receipt will be acknowledged by e-mail or post, and the winner will be informed by post.
- The Scholarship Committee's decision is final.
- Candidates are urged to review the Scholarship website at <http://www.afhs.ab.ca/scholarship/> for more detailed information about selection criteria and conditions of the award.

**Deadline for application is 31 December of the submission year**

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**PERSONAL INFORMATION**

Ms Surname \_\_\_\_\_  
 Mr Given Names \_\_\_\_\_

**Permanent Address:**

Apt / Number / Street \_\_\_\_\_

Town / City \_\_\_\_\_

Province \_\_\_\_\_

Postal Code \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Business \_\_\_\_\_

E-mail Address \_\_\_\_\_ Fax Number \_\_\_\_\_

*Optional:* Where did you learn about this scholarship? \_\_\_\_\_

**Note:** For the categories below, please attach additional sheets if space is not sufficient.

**ACADEMIC INFORMATION**

**High School from which you graduated:**

Name	City / Town, Province	Year
_____	_____	_____
_____	_____	_____

**Post-Secondary Institutions which you have attended:**

Name	Place	Program	Degree / Diploma	Year
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

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**GENEALOGICAL EXPERIENCE**

**Note:** *The following section is intended to provide general information about your genealogical experience and has no particular weight in awarding the scholarship.*

**Education:** List any genealogical courses you have taken or are taking.

Name	Place	Program	Degree / Diploma	Year
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Employment and Volunteering:** List any past or current genealogical work experience, volunteer activities, lecturing, or teaching.

Description	Place	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Publications:** Please list any genealogical works that you have published or printed.

Title	Description	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Memberships:** Please list any genealogical societies of which you are a member.

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\_\_\_\_\_

\_\_\_\_\_

## THE BRIAN W. HUTCHISON GENEALOGICAL SCHOLARSHIP

### PROPOSAL

Briefly describe the program of study that you propose to undertake.

Institution: \_\_\_\_\_

Address or web address: \_\_\_\_\_

Course(s): \_\_\_\_\_  
\_\_\_\_\_

Your objectives (e.g. area of specialization, skills to be acquired, desired result, application of new knowledge, time frame):

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### GENEALOGY AND ESSAY

Candidates are required to submit a four-generation genealogy and an essay with their application. Detailed instructions are given below. The literary quality of both the genealogy and the essay will be seriously considered in evaluating submissions. They should be prepared in well-written English and include endnotes and bibliography, where applicable. The submissions should be in print form, but the Alberta Family Histories Society may require the winning candidate to provide them in computer-readable form. The Alberta Family Histories Society reserves the right to publish the genealogy and/or essay of the winning candidate.

#### Genealogy

The genealogy is to be a report on four generations: a single early progenitor, and three generations of descendants in one direct line. At least one sibling in the fourth generation must have been born before 1900. All known siblings in every generation should be included, but not their spouses or descendants. The report is to be a complete genealogical narrative, using either the New England Genealogical Society's **Register System** or the National Genealogical Society Quarterly's **Record System** (also called Modified Register System) of formatting and presentation. For information on format, you may refer to:

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- Pence, Richard A., “Numbering Systems in Genealogy” (1995) at <http://www.saintclair.org/numbers/>
- Pence, Richard A., “Numbering Systems in Genealogy” (March 1996) at <http://www.acorn.net/gen/numbering.html>
- Curran, Joan Ferris, **Numbering Your Genealogy: Sound and Simple Systems** (Arlington, VA: National Genealogical Society, 1992), Special Publication #59
- Devine, Donn, “How to Number People in Pedigrees and Genealogies”, **Ancestry Newsletter**, Vol. 4 No. 1 (Jan-Feb 1986, p.1).

### Essay

The essay is to describe, in 1000–1500 words, one type of genealogical record (e.g. parish records, probate records) used in the applicant’s research. It should address the following questions:

- What is the nature of the record?
- How was the record accessed?
- Why and how was it used in the submitted genealogy?
- What are its benefits and limitations?
- How does it compare to other types of record as a source of the desired information?

### DECLARATION AND SIGNATURE

The information on the application form is collected under the authority of the Freedom of Information and Protection of Privacy Act. It is required to determine your eligibility for the Brian W. Hutchison Scholarship and will be used only for that purpose.

#### Declaration of Applicant

I have read the instructions, and hereby make application for the Brian W. Hutchison Scholarship, and I declare:

- that I have answered all questions applicable to me, that all information is true and complete, and that the genealogical narrative and essay are my own work;
- that if I receive the award, in order to recognize my achievement, pertinent information may be released to the appropriate media and / or organizations;
- that I grant the A.F.H.S. the right to publish my genealogy and / or essay if I am the winning candidate.

Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_