

RCAF MUSEUM-AIR TRAFFIC CONTROL PROJECT

Minutes & Action Items Meeting 9

24 July 2007

Meeting held at MFRC 8 Wing Trenton

ATTENDEES

David Weir (Chair)
David Penley
Nelson Lyon
Barry Cockerline
Bob Doan
Grant Anstey

REGRETS

Dick Beaulieu
Gerry Britt
Ralph Thistle
Doug Chase

MEETING COMMENCEMENT

1. The meeting commenced at 12:00 noon. Noted that a voting quorum is present.

REVIEW OF MINUTES

2. Review of Minutes from June Meeting. Minutes were not provided from June meeting.

OLD BUSINESS

3. Skykeesh and Portable Towers.

a. Storage of Towers. Dave Weir noted that new WATCO is now posted in. Outgoing WATCO had recommended we speak to his replacement regarding storage of portable Tower at 8 Wing ATC site. Noted that Tower including steps and railings for Towers still stored under trees at back of Museum park.

Action: David Weir and Grant Anstey to discuss with new BATCO regarding terms and uses for storage of one portable Tower at ATC unit.

4. Planning for Museum Displays.

a. Proposal for Future Displays. Bob Doan presented general format used by Museum for MOU proposals for future displays. Bob also had in hand a list of specific points the curator would recommend we include in our proposal. Bob notes that curator not interested in our constitution but proposal should include an annex showing our display plans including a diagram or sketch. Noted that George Robinson may be able to complete such a sketch.

Action:

- Bob Doan and David Weir to meet to draft ATC display proposal using this format.
- Barry Cockerline to contact George Robinson to request his services in drawing a display plan.

b. Artifacts at Mountainview. Barry Cockerline and Nelson Lyon comment that these artefacts should be relocated closer to Trenton. Two trips to Mountainview are planned: first, to recce what materials are involved and transport requirements. Second, to secure a truck and actually make the material pickup and delivery to suitable site at CFB Trenton area.

Action: Barry Cockerline and Nelson Lyon to conduct preliminary recce and report back to committee for transport needs.

5. Draft Letter to MATCA, Release of Funds from MATCA, Constitution.

a. Dave Weir presented copies of letter to MATCA which is still to be sent. It was agreed to proceed with finalizing letter and send to MATCA requesting funds from them to help with our displays. Recommended by Dave Penley that letter be a registered letter and that we avoid any mention in text of return of funds if the cairn project is not successful. (we would presumably retain the funds in any case and put toward other displays). Letter to be signed by David Weir as interim president.

Action: David Weir and David Penley to meet this month to finalize and mail out registered letter based on draft letter as presented today.

b. It was noted in meeting that we should ensure letter be addressed to someone in MATCA with cheque signing authority and that we should acquaint ourselves with all individuals in MATCA with such authority.

NEW BUSINESS

6. Fund Raising.

a. David Penley suggested we look into producing prints for sale of a water colour illustration that he had painted and that had in past been used as a farewell gift for posted members of CFB Trenton ATC. These prints to be sold within our informal ATC member network, through Ren Lecuyer website and/or at the National Air Force Museum (note: effective 1 April 2008 RCAF Museum name to be officially changed to National Air Force Museum) kit shop. General agreement in principle noted.

Action: David Penley to look into pricing prints and liaise with Ann Marie Lau i/c museum kit shop for sales arrangements. _

b. David Penley updated that ATC anecdote book draft up to 110 pages and still looking for anecdotal input from membership. Recent interviews by Barry Cockerline and Ralph Thistle provided material. Aim is to have book completed by fall 2007.

7. Communications and Publicity.

a. David Weir requested that Barry Cockerline and Doug Chase collaborate to create an email list database for maximum numbers of serving or ex ATC members. Plan would be to mail out minutes to these individuals to generate interest and help with our projects.

Noted that when we do email these individuals we should make it explicit the options and procedures for purchasing a memorial stone including the following information:

- That ATC people can buy a stone.
- That tax deduction receipts are available
- That additional donations beyond the basic cost per unit of memorial stones @ \$140.00 per unit are welcome
- That no memorial stones would be laid until the main ATC cairn is installed.
- That donations and cost of stone would be included in a single receipt.)

Action: Barry Cockerline and Doug Chase to create email mail out database.

b. Barry Cockerline to draft and send letter to Nav Can to outreach to ex-military ATC members informing of our activities.

Action: Barry Cockerline

ROUND TABLE

NEXT MEETING

8. Next meeting tentatively scheduled at MFRC conference room Tuesday 21 August.

ADJOURNMENT

9. Meeting was adjourned at 1330 hrs.

Minutes Prepared by
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