

CMATCHA MINUTES

21 August 2007

Meeting held at MFRC 8 Wing Trenton

ATTENDEES

David Weir (provisional Chair)
Capt Jennifer Mundy
Nelson Lyon
Bob Doan
Doug Chase
Capt David Penley
MWO Grant Anstey
George Robinson

REGRETS

Gerry Britt
Ralph Thistle
Barry Cockerline
Dick Beaulieu

MEETING COMMENCEMENT

1. The meeting commenced at 12:00 noon.

REVIEW OF MINUTES

2. Review of Minutes from 24 July 07 Meeting. Minutes distributed and reviewed.
Accepted as correct.

OLD BUSINESS

3. Fund Raising

- Capt Penley reports draft book project on ATC Humour is progressing well with recent input from several ex Nav Aids techs at Winnipeg Radar Tech reunion two weeks ago. The draft to be reviewed by selected committee members before publishing.
- Capt Penley noted discussion this week with Doug Comeau of Timberwolf Galleries regarding production of an existing watercolour painting of Trenton IFRCC for fundraising sales. This will include a quality digital photograph by a firm in Peterborough, and later lithograph prints at a cost per unit price. The more prints we produce, the cheaper per unit cost
- Capt Penley reported that museum kit shop manager has agreed to permit sales of the print at museum kit shop for 50% mark-up. Kit shop manager recommends we first attempt to sell prints through our own network and related websites.

4. Database of Names and Addresses for Serving or Retired ATC.

- Reported by Doug Chase that work is ongoing with information being gathered from sources including NAVCAN, collective CF base WATCOs, the MATCA website, the RCAF ATC (Ren Lecuyer) website, our own informal network, existing email trails from network individuals such as Les Al Molky, Google, and Wikipedia.

- A list of British Commonwealth Air Training Program (BCATP) aerodromes is being compiled.

5. Letter to MATCA

- David Weir reported that letter was finalized and mailed to Don Landin president of MATCA, on 12 August 2007. The letter was recited in meeting and received wide approval. No response received from MATCA to date.

NEW BUSINESS

6. Ad Astra Stones.

- Bob Doan notes that museum received requests for two Ad Astra stones this week for retired or deceased ATC members including Benoit Chevalier (serving ATC member killed on deployment in the Sinai in 2007) and retired ATC officer Mary Barbour.
- David Weir notes that some ATC people have already ordered stones, and others may do so before the cairn is built. These stones can be installed with minimal delay and may be replaced to location of ATC cairn after it is installed. This information to be communicated to all pertinent individuals by website, mail-out pamphlets or other means. Bob Doan notes that some such ATC-related Ad Astra stones are already in place.

7. Draft MOU Between ATC Heritage Committee and RCAF Museum

- Bob Doan reviewed points included in draft MOU that has been prepared:
 - Delineates temporary use of one portable Tower by 8 Wing ATC WATCO (eg. materials to be stored, restrictions on flammable items and sale of alcoholic beverages)
 - Notes that value of ATC Trust Fund currently held by museum is approximately \$5,600.00
 - That an OPI must be named from museum staff to represent ATC Heritage committee business.
 - That a display plan must still be prepared and attached as an appendix to the MOU (see para 5)
 - That financing of the ATC display to be responsibility of ATC Trust Fund under control of museum CEO Chris Colton.
 - Capt Mundy agreed to discuss with new WATCO (Maj Don Munroe) regarding terms of 8 Wing ATC unit's care of one portable Tower.

8. ATC Heritage Display Plan

- George Robinson has agreed to research regulations regarding museum displays and prepare a sketch of a display layout to be included in the Museum MOU.
- The outdoor display to include at minimum: an ATC memorial cairn, area for ATC-related Ad Astra stones (including existing ATC related stones and future purchase), and the Skykeesh portable Tower. Additional items may include a mock

runway, rotating beacon, the ATC Shepherd's Crook crest and portable runway lights.

- An indoor display may be arranged in future using literature, photos, magazines, banners, control consoles, and sundry items as they are acquired.
- Bob Doan will provide George Robinson the museum's guidelines for displays.
- George Robinson cites there is already an ATC related banner on display at the museum.
- MWO Anstey brought to the meeting a sample display sketch and provided this to George Robinson.
- Bob Doan agreed to check with the curator regarding the acceptability of MWO Anstey's display plan.
- Bob Doan and George Robinson agreed to do a physical recce of the museum air park this week vis a vis the display plan.
- Bob Doan suggested that the finalized display sketch should be included as a motivator in any future mail-outs to prospective members and supporters.

9. Storage Space

- MWO Anstey reports that CFB Trenton 8 ACCS has offered temporary storage space to this committee for display items.

10. New Display Items.

- MWO Anstey reports that CFB Trenton ATESS has begun collecting items of interest to us including radio faces, consoles, equipment racks. David Weir requested that MWO Anstey ascertain who is the Life Cycle Manager at ATESS responsible for releasing items for disposal (eg. to our committee). David Weir noted that Peter Nodwell may have information about this.
- George Robinson note that there was a mock tower display at one time in Ottawa that might still exist and could be secured for display. David Weir noted this display was there as of February this year
- MWO Anstey notes he has had an anonymous donation of old posters, magazines and copies from DART

NEXT MEETING

11. Next meeting tentatively scheduled for 12:00 noon at the MFRC conference room on 25 September 2007.

ADJOURNMENT

12. Meeting was adjourned at 1315 hrs.

Minutes Prepared by
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