



Conference of the States Parties to the United Nations Convention against Corruption

Other Relevant Non-governmental Organizations Standard admission process

Rule 17, paragraph 2 of the Rules of Procedure for the Conference of the States Parties to the United Nations Convention against Corruption regarding “Participation of non-governmental organizations” provides that: “*Other relevant non-governmental organizations may also apply to the bureau for observer status. The secretariat shall circulate as a document a list of such organizations with sufficient information at least thirty days prior to the Conference. If there is no objection to a non-governmental organization, observer status should be accorded unless otherwise decided by the Conference. If there is an objection, the matter will be referred to the Conference for a decision.*” Other relevant non-governmental organizations which are qualified in matters covered by the Convention and who wishes to be represented at the session of the Conference of the States Parties as an observer should comply with the requirements listed below, in order to be considered for admission.

If your organization is interested in being admitted as an observer to the sessions of the Conference of the States Parties, please send us by post or by fax the documents and information listed below:

- (a) Letter of application from the organization;
- (b) Copies of official documents detailing the mandate, scope and governing structure of the organization;
- (c) Information on the activities undertaken by the organization that indicate the competence of the organization in matters relating to the United Nations Convention against Corruption;
- (d) Information on the affiliation of the organization with other non-governmental organizations or institutions involved in anti-corruption activities;
- (e) Completed form with contact information of the organization and of a designated contact point for official communication with the secretariat. See *Contact details form*.

On receipt of the above documentation, the organization’s application will be screened by the secretariat for fulfilment of the conditions. Successful applicant organizations, following agreement by the Conference of the States Parties, will be issued official invitations to attend a session of the Conference of the States Parties as an observer.

Only admitted observer organizations may designate representatives to attend sessions of the Conference of the States Parties.

The deadlines for applications will be normally four months before the session of the Conference of the States Parties.

For further inquiries on this matter, please contact the Secretariat of the Conference of the States Parties, United Nations Office on Drugs and Crime, P.O. Box 500, 1400 Vienna, Austria, Fax: +43-1 26060 5841 or 6711; email: uncac.cop@unodc.org